



Board of Trustees Meeting Minutes

Upper Arlington Public Library

Tuesday, May 19, 2026 at 5:00 PM

@ 2800 Tremont Road – Meeting Room B

In Attendance

Present: Kevin Fix, Kate Hare, Matthew Courser, Peter Hahn, William Shkurti, John Yesso, Susan Ralph

Also Present: Beth Pfahler, Director; Greg Ramage, Assistant Director; Sara Coles, Patron Services Manager; Jen Jimison, Executive Assistant

Call Meeting to Order

The meeting was called to order at 5:03pm.

Consent Agenda

The consent agenda included excused absences, the minutes from the April Board of Trustees meeting, April Special Board of Trustees meeting and the April Donations Resolution included here.

RESOLUTION 15-26

APRIL DONATIONS

BE IT RESOLVED, That the Board of Trustees of the Upper Arlington Public Library acknowledges and accepts into the fund listed below the following donations with sincere thanks:

Amount	Fund	Donor Name	Campaign
\$ 156.00	130 - General Fund	Altruist Financial LLC -Paul Sciulli	QCD from Paul W Sciulli
\$ 103.00	130 - General Fund	Brad Pettit	
\$ 50.00	130 - General Fund	Brent Taggart	
\$ 20.00	130 - General Fund	Camryn Murley	
\$ 20.60	130 - General Fund	Carolina Ricco Pereira	
\$ 51.50	130 - General Fund	Elizabeth Holbert	
\$ 25.00	130 - General Fund	Jeanine Hummer	
\$ 21.08	130 - General Fund	Mary Jo Napoli	
\$ 103.00	130 - General Fund	Rebecca Hall	
\$ 51.50	130 - General Fund	Sara May	
\$ 601.68	Total		

SIGNATURE SHEET

Resolution No. 15-26

5/19/2026

Upon the motion of Trustee Susan Ralph, seconded by Trustee Mathew Courser to accept donations listed for April:

Voting:

Kevin Fix	Aye
Kate Hare	Aye
John Yesso	Aye
Matthew Courser	Aye
Peter Hahn	Aye
William Shkurti	Aye
Susan Ralph	Aye

Upper Arlington Public Library Board of Trustees
Upper Arlington, Ohio

CERTIFICATION

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon by the Upper Arlington Public Library Board of Trustees, Upper Arlington, Ohio on the above-noted date.



Lori Piergallini
2026-06-22 11:59 UTC
Lori M. Piergallini, Fiscal Officer
Upper Arlington Public Library
Upper Arlington, Ohio

Assistant Director's Report

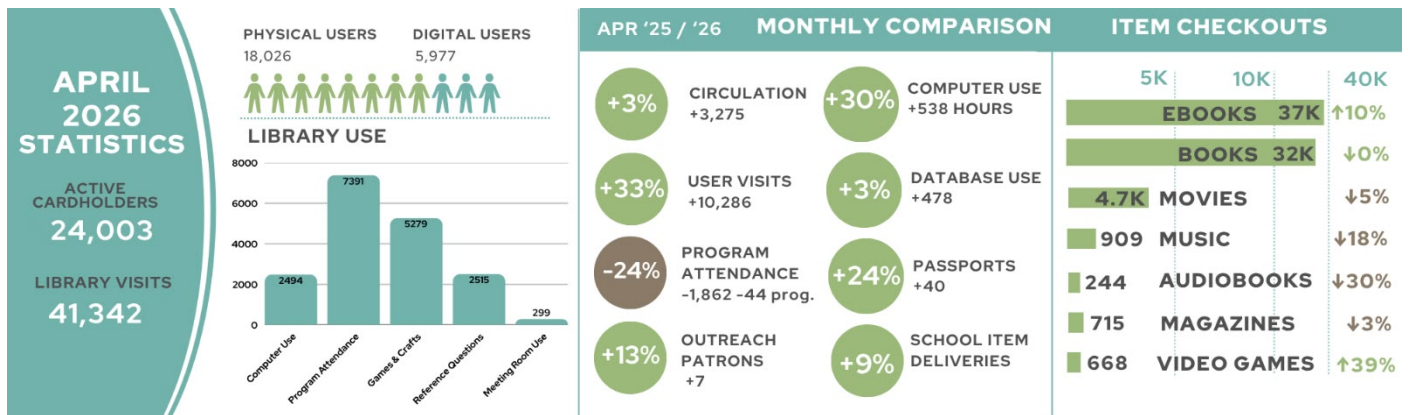
The Assistant Director gave an update on the Tremont roof project. Bids for the roof project were accepted on Friday, May 15, 2026 at 12:00pm. There were 4 bids; 2 for over a million dollars, 1 from Wolfrum Roofing for \$868,000 and 1 with an incomplete bid page that had to be rejected. The Wolfrum bid is currently being reviewing and there may be a need for a special Board meeting to approve the bid before the next Board meeting. He also reported that the Lane Road Branch will be closed Wednesday and Thursday this week for parking lot repair.

Director's Report

The Director reviewed the the monthly stats noting the the decrease in the program attendance is related to the Storytime break. She also spoke about the Summer Reading Program that starts on June 1st and goes until July 31st. Lastly she reported that the first Tremont Task force meeting when be on Tuesday May 26th at 4:00pm in the Commons.

UPL Director's Report

We build connections that make lives better.



Statistics Note: There was a break in story times for April, which accounted for the majority of the decrease in program attendance.

Summer Reading

The 2026 Summer Reading Program will run from June 1 through July 31. Any days read during that timeframe may retroactively count toward the program, allowing participants to complete their reading logs at any point during the summer. All reading logs and grand prize drawing entries must be submitted by July 31.

This year's program includes several changes from previous years. Instead of completing multiple 7-day reading logs, participants will use a single 30-day reading log throughout the summer and turn it in at the end of the program. There are two versions of the 30-day log available, though both operate the same way, with prizes earned at each 10-day milestone. Participants who wish to continue reading beyond the initial 30 days will have the option to participate in a "Read-On Challenge," allowing them to track up to 60 total days of reading. As patrons bring in their logs to collect prizes at the 10-, 20-, and 30-day milestones, staff will stamp designated prize spaces using a shared "dino-mite" stamp available at all locations. In addition, grand prize entries will return to paper forms this year rather than being submitted online.

Participants will track their reading on paper logs by coloring footprints (youth) or checking boxes (adults). Adult participants may also set their own reading goals and may choose whichever reading log format they prefer. Once patrons complete 10, 20, or 30 days of reading, they can bring their logs to the library to collect prizes. Those continuing with the Read-On Challenge may pick up an additional tracking log when they turn in their original log. Participants reaching 40, 50, or 60 days of reading will earn additional grand prize drawing entries.

Building Projects

Bids for the Tremont Branch roof opened Friday, May 15, 2026. The Tremont Task Force will begin their work on May 26.

Finance Committee

Trustee William Shkurti reviewed the April Finance Committee meeting minutes. The Committee also presented an Appropriation Amendment for the General Fund and a Preliminary Budget resolution.



Finance Committee Meeting Minutes

Upper Arlington Public Library

5/13/2026 5:00 PM EDT

@ 2800 Tremont Road - Meeting Room A

Attendance

Present:

Members: William Shkurti, John Yesso

Also present: Beth Pfahler, Lori Piergallini, Greg Ramage

Absent:

Members: Kate Hare, Jen Jimison

I. Call to Order

The meeting was called to order at 5:00p.m.

II. Review Month Financials

The Fiscal officer told the committee of the bid opening for the Tremont Roof project scheduled for Friday, May 15th at noon.

 [General Fund Report.pdf](#)

 [Statement of Cash Position.pdf](#)

III. Review Month Checks

The committee reviewed and approved the monthly check report.

 [Check Report.pdf](#)

IV. Review Bank Reconciliations

The committee reviewed all bank account reconciliations. All accounts are balanced as of April 30, 2026.

 [HNB Bank Register.pdf](#)

 [Star Ohio Bank Register.pdf](#)

 [Star Ohio Restricted Bank Register.pdf](#)

 [FMB Bank Register.pdf](#)

V. Resolutions

The committee agreed to recommend the Board pass the resolution to increase the materials budget by \$3,000.

A. 14-26 Appropriation Amendment Resolution - General Fund 100

 [-- Cover Sheet - Appropriation Increase.docx](#)

 [14-26 Appropriation Amendment Resolution - General Fund 100.docx](#)

B. 13-26 2027 Preliminary Budget

The fiscal officer told the committee per the Ohio Revised Code, the library is to submit the annual budget for 2027 to the Franklin County Auditor in June. Upon library board approval, the budget will then go to the Upper Arlington City council who serves as the taxing authority for the library. The City plans to approve the library's budget at their June 1, 2026 meeting and forward it to the County Auditor.

 [-- Cover Sheet - Tax Budget for 2027.docx](#)

 [13-26 2027 Preliminary Budget.pdf](#)

VI. Adjournment

The meeting was adjourned at 5:10p.m.

SIGNATURE SHEET

Trustee Peter Hahn made a motion to pass the May Financial Reports. Trustee Matthew Courser seconded the motion.

Voting:

Kevin Fix	Aye
Kate Hare	Aye
John Yesso	Aye
Matthew Courser	Aye
Peter Hahn	Aye
William Shkurti	Aye
Susan Ralph	Aye

Upper Arlington Public Library Board of Trustees
Upper Arlington, Ohio

CERTIFICATION

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Lori Piergallini
2026-06-22 11:59 UTC
Lori M. Piergallini, Fiscal Officer
Upper Arlington Public Library
Upper Arlington, Ohio

RESOLUTION 14-26
2026 APPROPRIATIONS AMENDMENT

BE IT RESOLVED, That the Board of Trustees of the Upper Arlington Public Library acknowledges and approve the following amendment to the 2025 Appropriations:

General Fund Materials Budget – Fund 100

Current Appropriations	\$991,000.00
Appropriation Increase	<u>\$ 3,000.00</u>
Total Fund Appropriations	\$ 994,000.00

SIGNATURE SHEET

Resolution No. 14-26

5/19/2026

Upon the motion of Trustee John Yesso, seconded by Trustee Susan Ralph, the Board approved the RESOLUTION with a roll call vote.

Roll Call Vote:

Kevin Fix	Aye
Kate Hare	Aye
John Yesso	Aye
Matthew Courser	Aye
Peter Hahn	Aye
William Shkurti	Aye
Susan Ralph	Aye

Upper Arlington Public Library Board of Trustees
Upper Arlington, Ohio

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Lori Piergallini, Fiscal Officer
Upper Arlington Public Library
Upper Arlington, Ohio

Lori Piergallini
2026-06-22 11:59 UTC

RESOLUTION 13-26 2027 Preliminary Budget

2027 PRELIMINARY BUDGET

	GENERAL FUND - 100	UAPL FRIENDS FUND - 201	RESTRICTED FUND - 250	BUILDING FUND - 402
INCOME				
Taxes	\$5,727,510			
Public Library Funding	\$3,039,647			
Other Income	\$499,625	\$88,000	\$10,000	
Transfer- In				\$1,500,000
TOTAL REVENUE	\$9,266,782	\$88,000	\$10,000	\$1,500,000
UNENCUMBERED BALANCE AT 1/1/2027*	\$9,670,496	\$3,000	\$206,967	\$1,788,555
AVAILABLE FOR APPROPRIATIONS (CASH BALANCE)	\$18,937,278	\$91,000	\$216,967	\$3,288,555
EXPENDITURES				
SALARIES & BENEFITS	\$5,626,737	\$0	\$0	\$0
LIBRARY MATERIALS	\$1,020,730			
OTHER EXPENSES	\$1,323,402	\$88,000	\$22,500	\$0
CAPITAL OUTLAY				\$1,855,426
TRANSFERS TO BUILDING FUND 402	\$1,500,000	\$0	\$0	\$0
GRAND TOTAL	\$9,470,869	\$88,000	\$22,500	\$1,855,426
ENDING BALANCE	\$9,466,409	\$3,000	\$194,467	\$1,433,129

General Fund includes Funds 130 and 170

*Unencumbered balance at 1/1/2027 is an estimate. The library will not plan to spend more than the projected cash balance in

SIGNATURE SHEET

Resolution No. 13-26

5/19/2026

Upon the motion of Trustee Matthew Courser, seconded by Trustee Kate Hare, the Board approved the RESOLUTION with a roll call vote.

Roll Call Vote:

Kevin Fix	Aye
Kate Hare	Aye
John Yesso	Aye
Matthew Courser	Aye
Peter Hahn	Aye
William Shkurti	Aye
Susan Ralph	Aye

Upper Arlington Public Library Board of Trustees
Upper Arlington, Ohio

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Lori Piergallini, Fiscal Officer
Upper Arlington Public Library
Upper Arlington, Ohio

Operations Committee

Trustee Susan Ralph reviewed the May Operations Meeting minutes.



Operations Committee Minutes

Upper Arlington Public Library
5/5/2026 5:00 PM
2800 Tremont Road Meeting Room A

Attendance

Present:

Members: Susan Ralph, Matthew Courser

Also Present: Beth Pfahler, Director; Greg Ramage, Assistant Director

- I. Call to Order
The meeting was called to order at 5:04pm.
- II. Tremont Community Task Force
The Operations Committee discussed the timeline for the Tremont Task Force, including anticipated meeting dates occurring throughout June and July, with a planned wrap-up in mid-August. The Task Force will be responsible for reviewing and providing recommendations regarding the layout and design of the Tremont location, as well as assisting in the development of a community survey to gather broader public input.
The Committee also welcomed Rob Littleton to the Task Force. Mr. Littleton was recruited by current Board member Sue Ralph.
Additionally, the Operations Committee discussed financing considerations related to the Tremont project. Committee members emphasized the importance of remaining open to a wide range of ideas and possibilities, including concepts that may initially extend beyond current budget parameters, while also recognizing the financial realities that will ultimately guide project decisions.
- III. Adjournment
The meeting was adjourned at 5:22pm.

Public Comments

President Kevin Fix welcomed guests. During the public comments the following statements were made.

Jane Federer, Upper Arlington resident spoke about her time working at the Library, her support of staff as they unionized and the finalization of the Union contract. She stated that she was happy to hear that the contract was agreed upon and thanked the Board for all they did.

President’s Report

The President had nothing to report.

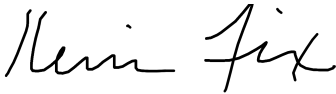
Adjournment

Trustee Susan Ralph made a motion to adjourn the meeting. Trustee John Yesso seconded the motion.

Voting:

Kevin Fix	Aye
Kate Hare	Aye
John Yesso	Aye
Matthew Courser	Aye
Peter Hahn	Aye
William Shkurti	Aye
Susan Ralph	

The meeting was adjourned at 5:22p.m.



Kevin Fix
2026-06-18 08:44 UTC Kevin Fix, President



Matthew Courser
2026-06-17 19:36 UTC Matthew Courser, Secretary