



Board of Trustees Meeting Minutes

Upper Arlington Public Library
Tuesday, April 21, 2026 at 5:00 PM
@ 2800 Tremont Road – Meeting Room B

In Attendance

Present: Kevin Fix, Kate Hare, Matthew Courser, Peter Hahn, William Shkurti, John Yesso, Susan Ralph

Also Present: Beth Pfahler, Director; Greg Ramage, Assistant Director; Lori Piergallini, Fiscal Officer; Sara Coles, Patron Services Manager; Chris Minx, Marketing and Communications Manager; Jen Jimison, Executive Assistant

Call Meeting to Order

The meeting was called to order at 5:04pm.

Consent Agenda

The consent agenda included excused absences, the minutes from the February Board of Trustees meeting and the February and March Donations Resolution included here.

RESOLUTION 11-26 **FEBRUARY DONATIONS**

BE IT RESOLVED, That the Board of Trustees of the Upper Arlington Public Library acknowledges and accepts into the fund listed below the following donations with sincere thanks:

Amount	Fund	Donor Name	Campaign
\$ 20.60	130 - General Fund	Carolina Ricco Pereira	
\$ 51.50	130 - General Fund	Elizabeth Holbert	In Memory of Joan Kimes
\$ 25.00	130 - General Fund	Jeanine Hummer	
\$ 250.00	130 - General Fund	The Columbus Foundation-Melodee Kornacker	In Honor of Gloria & Dale Heydlauff
\$ 347.10	Total		

RESOLUTION 12-26 **MARCH DONATIONS**

BE IT RESOLVED, That the Board of Trustees of the Upper Arlington Public Library acknowledges and accepts into the fund listed below the following donations with sincere thanks:

Amount	Fund	Donor Name	Campaign
\$ 10.00	130 - General Fund	Al Bordelon	
\$ 51.50	130 - General Fund	Anonymous	
\$ 20.60	130 - General Fund	Carolina Ricco Pereira	
\$ 51.50	130 - General Fund	Elizabeth Holbert	
\$ 25.00	130 - General Fund	Jeanine Hummer	
\$ 250.00	130 - General Fund	Sarah Deger	
\$ 103.00	130 - General Fund	Sarah Walker	

\$ 511.60	Total
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SIGNATURE SHEET

Resolution No. 11-26 & Resolution No. 12-26

4/21/2026

Upon the motion of Trustee Matthew Courser, seconded by Trustee John Yesso to accept donations listed for February and March:

Voting:

Kevin Fix	Aye
Kate Hare	Aye
John Yesso	Aye
Matthew Courser	Aye
Peter Hahn	Aye
William Shkurti	Aye
Susan Ralph	Aye

Upper Arlington Public Library Board of Trustees
Upper Arlington, Ohio

CERTIFICATION

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon by the Upper Arlington Public Library Board of Trustees, Upper Arlington, Ohio on the above-noted date.



Lori Piergallini, Fiscal Officer
Upper Arlington Public Library
Upper Arlington, Ohio

Assistant Director's Report

The Assistant Director gave an update on the Tremont roof project. The project has been posted in the paper and the bid opening date is set for Friday, May 15, 2026. He also reported on some improvements to the Miller Park branch, those improvements being replacement windows, work to the parking lot and some on going water issues. Lastly, he stated that interviews are underway for the new IT Manager.

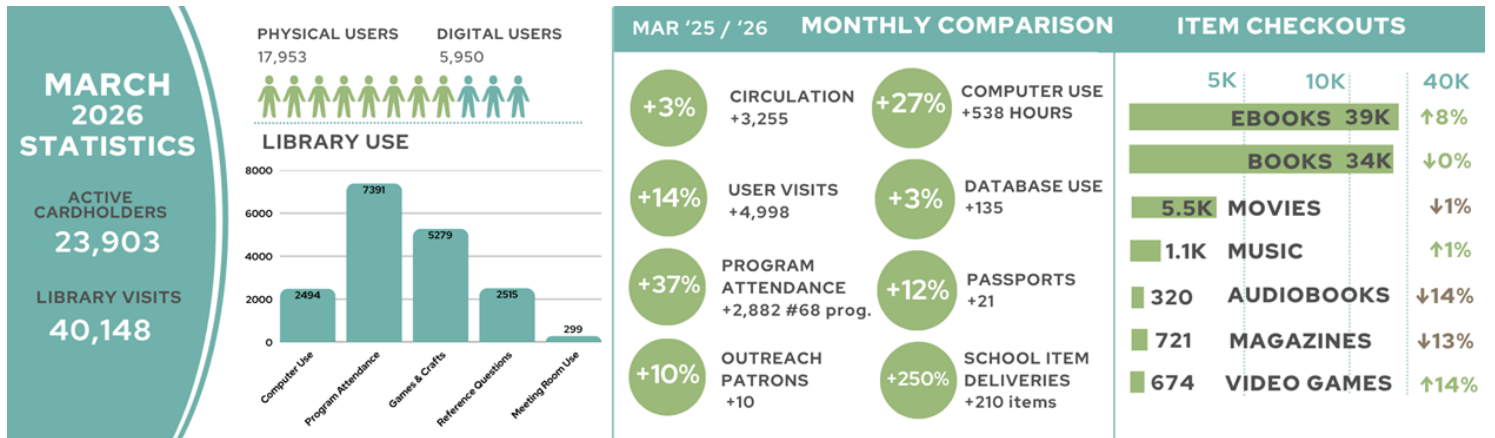
Director's Report

The Director reported that the library useage was up in all areas compared to last year's numbers. She reviewed the plans for the Miller Park branch renovations. She gave an update from OLC regarding the push to elimanate property tax and how that will effect public services. She spoke on the minor change with Libby requiring a PIN starting May. She also reported that the Board and

the Union both voted to approve the Union Contract. Lastly she reviewed the first quarter staffing report.

UPL Director's Report

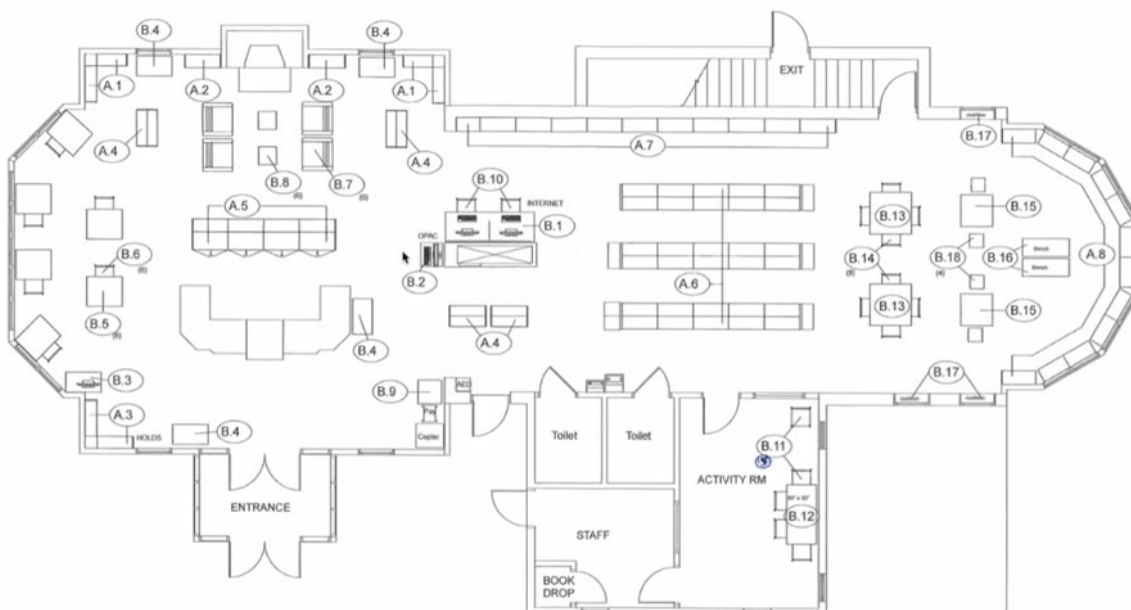
We build connections that make lives better.



Miller Park Renovation

By the end of the year, Miller Park Branch will complete a series of targeted renovations designed to improve both functionality and the patron experience. Planned upgrades include the replacement of aging windows and repairs to existing water damage, ensuring a safer and more efficient facility.

Interior updates will also involve a modest reconfiguration of furniture and layout to better support programming and community use. In addition, the youth area will see a slight expansion of shelving to improve collection visibility and access, while the computer area will be enhanced with additional privacy-focused workstations. A new self-service holds pickup station will also be installed, streamlining patron access to requested materials and improving overall service efficiency.



Impact of Elimination of Property Taxes on the Library

There is a movement to get an amendment on the ballot in November 2026 to eliminate property taxes. Signatures are being collected and the issue is gaining traction. **If property taxes were eliminated the Library would lose 62% of its revenue; we would have to close locations, lay off staff, reduce hours, services, and collections.**

Ohio Libraries as a whole collect only 2.5% of property taxes; however, it accounts up 50% of their funding.

Currently, there is a group educating Ohioans on the ramifications of this initiative: Ohioans to Protect Public Services, <https://www.protectpublicservices.org/>. More information can be found on their website.

Union Contract Approved by Membership

The collective bargaining agreement has been successfully ratified following a vote by union membership on April 7, 2026. This ratification formalizes the terms reached through negotiations and incorporates the fact-finder's recommendations, which will be found on the State Employment Relations Board website (SERB). With the agreement now in effect, the Library is moving forward with implementation, including updates to pay rates, applicable lump sum payments, and any changes to leave accruals.

Libby Pin will be Required

Beginning May 4, you may be prompted for your UAPL PIN when using the Libby app. Once entered, the app will retain the PIN.

If you've forgotten your PIN, visit <https://uapl.me/MyAccount> to reset it. Need help? Call our Customer Service Department at (614) 486-9621 opt. 3.

RESOLUTION 08-26 2026 TREMONT ROAD BRANCH COMMUNITY TASKFORCE

WHEREAS, the Upper Arlington Public Library Board of Trustees adopted a Master Facilities Plan in 2023, developed in partnership with HBM Architects and Interior Designers, to guide long-term investment in library facilities; and

WHEREAS, the Tremont Road Branch was identified as the primary location for further study due to its role as the system's largest and most heavily utilized facility; and

WHEREAS, the Board of Trustees, administration, and staff value and respect the importance of adherence to established policies and meaningful community involvement and participation in the study, use, and potential redesign of the Tremont Road Branch; and

WHEREAS, obtaining a citizen perspective through a structured study and analysis process will add clarity, credibility, and community-driven insight to the design and planning process, thereby strengthening engagement and informing future discussions of the Board of Trustees and Library administration; and

WHEREAS, this effort represents continuation and refinement of the 2023 Master Facilities Plan, with a focused scope on the Tremont Road Branch and its future functionality, layout, and community impact;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Upper Arlington Public Library:

SECTION 1. That the Tremont Road Community Task Force is hereby established and charged with presenting to the Library Administration a comprehensive report and recommendations regarding the future of the Tremont Road Branch, including but not limited to:

1. *A review of the history of previous efforts related to renovation or redevelopment of the Tremont Road Branch;*
2. *A review of the findings and recommendations of the 2023 Master Facilities Plan;*
3. *A review of existing facilities, services, and programs currently offered at the Tremont Road Branch;*
4. *An examination of building layout, space utilization, and design considerations to support current and future service needs;*
5. *A review of site and outdoor use considerations related to the Tremont Road location;*
6. *An examination of capital cost considerations, including system-wide cost implications where applicable;*
7. *A review of funding considerations, make recommendations regarding priorities at alternative levels of funding, with the understanding that the Task Force is not responsible for developing detailed funding strategies;*
8. *Engagement in discussion and analysis that incorporates community perspectives and priorities; and*
9. *Based on its findings, the development of recommendations to be presented to Library Administration for consideration and potential advancement to the Board of Trustees.*

SECTION 2. That the following individuals are hereby appointed to serve as members of the Tremont Road Community Task Force:

- *Anne Ralph*
- *Carol Browning*
- *Dave Massie*
- *Debbie McLaughlin*
- *Don Leach*
- *Eric Kjellander*
- *Gloria Heydlauff*
- *Greg Baryluk*
- *Jane Jarrow*
- *Joy Barney O'Brian*
- *Katie Freeland*
- *Tyler Pica*
- *Ginny Barney*

SECTION 3. *In the event of a resignation or the need to appoint additional members, the Board of Trustees hereby authorizes the Library Director to appoint replacement or additional members as necessary.*

SECTION 4. *The Task Force shall commence its work in Summer 2026 and finalize recommendations by Fall 2026.*

Anne Ralph

Anne Ralph is an Upper Arlington native who returned to the community after college, law school, and practicing

law in Washington, D.C. She is a law professor and Associate Dean for Academic Affairs and Strategic Initiatives at The Ohio State University Moritz College of Law, where she teaches Civil Procedure and legal writing. She is also a Core Faculty Member with Project Narrative and a Senior Fellow with Ohio State's Election Law program.

Carol Browning

Carol Browning is a lifelong Franklin County resident who has lived in Upper Arlington since 1989. A graduate of The Ohio State University, she has worked for the United States Postal Service for 40 years and is a devoted library user, visiting multiple branches regularly and participating in book groups. A life member of the Friends of the Library, she values the library as a welcoming, essential community resource.

Dave Massie

Dave Massie spent more than 40 years working in human resources. A lifelong library user of over six decades, he now visits the Tremont Library five to six days a week following his retirement seven years ago.

Debbie McLaughlin

Debbie McLaughlin is the Parks & Recreation Director for the City of Upper Arlington, bringing more than 35 years of experience in the field, including over 20 years in leadership roles. She holds a Master's in Public Administration from Wright State University and a Bachelor's in Business Administration from the University of Cincinnati. Her career has focused on community engagement and aligning services with resident needs.

Don Leach

Don Leach is a retired attorney with 37 years of experience in construction law and long-standing community involvement in Upper Arlington. He served eight years on City Council, including five as Mayor/President, and previously served on the Worthington Public Library Board, where he helped lead major capital projects and a successful levy campaign.

Eric Kjellander

Eric Kjellander is a partner in the Construction Law Group at Taft, where he represents a wide range of clients involved in commercial and public construction projects. His expertise spans contract drafting, project management, dispute resolution, and litigation across all phases of construction.

Gloria Heydlauff

Gloria Heydlauff is a former President of the Upper Arlington Public Library Board of Trustees, where she served eight years in multiple leadership roles. During her tenure, she helped guide the library through major initiatives, including strategic planning, leadership transitions, and the COVID-19 pandemic. She holds a Master's in Library and Information Science and has an extensive background in community service and education leadership.

Greg Baryluk

Greg Baryluk has been an Upper Arlington resident since 2007 and is actively involved in community service, including leadership roles in the UA Civic Association, Cub Scouts, and local volunteer organizations. He holds a degree in Civil Engineering and an MBA from Xavier University and is a registered Professional Engineer with expertise in construction and infrastructure.

Jane Jarrow

Jane Jarrow is a private consultant specializing in higher education and disability, with more than 40 years as an Upper Arlington resident. She brings deep expertise in accessibility, including architectural design, program access, and assistive technology, informed in part by her personal experience as a parent. She has also engaged with the community through organizations such as the Tri-Village Lions Club.

Joy Barney O’Brian

Joy Barney O’Brian is a lifelong Upper Arlington resident with strong personal ties to the local libraries, particularly the Lane Road and Tremont branches. She is a Realtor with Keller Williams and remains an active library user, drawing on both personal and family connections to the community.

Katie Freeland

Katie Freeland, AIA, LEED AP, is a Principal at MSA Design and Vice President of Operations for its Columbus studio. With over a decade in Upper Arlington, she has contributed to numerous community projects, including parks and recreation developments and public facilities. She brings professional expertise in architecture and community-centered design.

Tyler Pica

Tyler Pica is a civil engineer who began his career with Turner Construction, working extensively on the Columbus Metropolitan Library system, including the construction and renovation of 20 branches. He brings expertise in project management, scheduling, budgeting, and logistics. A resident of Upper Arlington since 2019, he is active in local leadership and construction industry programs.

Ginny Barney

Ginny Barney is a longtime Central Ohio leader and former Upper Arlington City Manager, where she served for 11 years. She has also held elected roles as City Council Member, Mayor, and Franklin County Clerk of Courts, and has chaired several major regional organizations. She currently serves as Chair of the Board of National Church Residences, supporting affordable housing and healthcare for seniors.

SIGNATURE SHEET

Resolution No. 08-26

4/21/2026

Upon the motion of Trustee John Yesso, seconded by Trustee Kate Hare the Board approved the RESOLUTION.

Voting:

Kevin Fix	Aye
Kate Hare	Aye
John Yesso	Aye
Matthew Courser	Aye
Peter Hahn	Aye
William Shkurti	Aye
Susan Ralph	Aye

Upper Arlington Public Library Board of Trustees
Upper Arlington, Ohio

CERTIFICATION

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon by the Upper Arlington Public Library Board of Trustees, Upper Arlington, Ohio on the above-noted date.

Lori Piergallini

Lori Piergallini, Fiscal Officer
2026-05-26 15:42 UTC
Upper Arlington Public Library
Upper Arlington, Ohio

Finance Committee

Trustee William Shkurti reviewed the April Finance Committee meeting minutes. The Fiscal Officer then reviewed Resolution 09-26.



Finance Committee Meeting Minutes

Upper Arlington Public Library
4/8/2026 5:00 PM EDT
@ 2800 Tremont Road - Meeting Room A

Attendance

Present:

Members: Kate Hare, Beth Pfahler, Lori Piergallini, Greg Ramage, William Shkurti, John Yesso

Absent:

Members: Kevin Fix, Jen Jimison, Julie Whitt

I. Call to Order

The meeting was called to order at 5:00 p.m.

II. Resolution for Increases and Lump Sum Pay for Non-Bargaining Staff

The committee reviewed the resolution for pay for non-bargaining staff and will present the resolution at the April 21 board meeting. The contract for bargaining unit staff was ratified on April 7, 2026 and the rates and ranges are set for the bargaining unit staff; no resolution from the Board is needed.

 [09-26 To Approve of Salary Increases and Lump Sum Payments.docx](#)

 [DRAFT 2026 Pay Ranges Non-Bargaining Approved by BOT.pdf](#)

III. Review Month Financials

The committee approved the monthly financial reports. The Fiscal Officer shared that the bid opening for the Tremont Road roof is scheduled for May 8 and the estimated cost is just under \$1 million dollars.

 [General Fund Report.pdf](#)

 [Statement of Cash Position.pdf](#)

IV. Review Month Checks

The committee reviewed and approved the monthly check report. The Director explained the two separate charges for Overdrive. The Library pays into the Digital Downloads Ohio consortium that is accessible by all participating libraries; whereas the Library also purchases Overdrive Advantage, which are titles we purchase for UAPL library card holders. The Assistant Director explained that two of the charges were to replace the entrance door at Tremont as the mechanicals were failing, and also a replacement for the broken entry door at Miller Park.

 [Check Report - March 2026.pdf](#)

V. Review Bank Reconciliations

The committee reviewed all bank account reconciliations. All accounts are balanced as of March 31, 2026.

 [HNB Bank Statement Register MAR. 2026.pdf](#)

 [Star Ohio Bank Statement Register Mar. 2026.pdf](#)

 [Star Ohio Restricted Bank Register - Mar 2026.pdf](#)

 [FMB Bank Statement Register.pdf](#)

VI. Quarterly Investment Report

The Fiscal Officer reviewed the quarterly investment report. Revenues are down by about \$16k from last year at this time due to the drop in interest rates.

 [Quarterly Investment Report.pdf](#)

VII. 10 Year Forecasts

The Fiscal Officer and Library Director presented an overview of the 10-year financial forecast, with specific focus on projected transfers to the Building Improvement Fund. The Committee was informed that the Tremont Road Library is expected to have approximately \$5 million available in the Building Improvement Fund over the next four to five years, beginning with an estimated \$3.2 million in 2027.

Discussion followed regarding the role and expectations of the Tremont Road Task Force. The Committee clarified that the Task Force is not responsible for determining funding strategies for the renovation. Rather, its charge is to provide input, guidance, and expertise on design concepts and potential improvements to the facility.

The Committee reviewed a renovation estimate provided by HBM, which projected approximately \$13 million for a complete renovation of the Tremont Road Library with no building addition. In light of current financial projections, the Committee agreed that the anticipated \$5 million in available funding represents a reasonable baseline for planning purposes.

Consensus was reached to direct the Task Force to develop:

- A base concept aligned with the projected funding level of \$5 million, and
- An enhanced concept with potential costs up to approximately \$8 million

Additionally, the Committee discussed the possibility of a “base-plus” concept, allowing for consideration of more expansive or innovative design options that exceed current funding assumptions. Such concepts may be revisited in the future depending on the Library’s financial position and potential external funding or fundraising opportunities.

The Committee also established guiding principles for the project:

- The renovation should remain within the existing building footprint, with no additions, due to cost considerations.
- The Library should remain operational during construction.

To support this goal, the Task Force will be asked to assist in developing a phased renovation approach that minimizes disruption and ensures continued service to the community.

 [10 Year Forecast.pdf](#)

 [Building Improvement Fund - 10 Year Forecast.pdf](#)

VIII. Adjournment

The meeting was adjourned at 5:31 p.m.

SIGNATURE SHEET

Trustee Susan Ralph made a motion to pass the April Financial Reports. Trustee Matthew Courser seconded the motion.

Voting:

Kevin Fix	Aye
Kate Hare	Aye
John Yesso	Aye
Matthew Courser	Aye
Peter Hahn	Aye
William Shkurti	Aye
Susan Ralph	Aye

Upper Arlington Public Library Board of Trustees
Upper Arlington, Ohio

CERTIFICATION

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Lori Piergallini
2026-05-26 15:42 UTC
Lori M. Piergallini, Fiscal Officer
Upper Arlington Public Library
Upper Arlington, Ohio

RESOLUTION 09-26

Approval of Salary Increases and Lump Sum Payments for Non-Bargaining Employees

BE IT RESOLVED, That the Board of Trustees of the Upper Arlington Public Library acknowledges and approves an increase of to the pay ranges by 3% for all non-bargaining unit employees of the Library; Employees below the new minimum for each range when a pay range change goes into effect will first be moved to the new minimum of the pay range; and

BE IT ALSO RESOLVED The pay increase for non-bargaining employees is approved at 3% on the mid-point of an employee's range to be effective beginning, December 21, 2025, for fiscal year 2026.

BE IT FURTHER RESOLVED, That the Board of Trustees of the Upper Arlington Public Library does hereby approve a \$425 lump sum payment for non-bargaining employees of who served as active passport agents in 2025.

SIGNATURE SHEET

Resolution No. 09-26

4/21/2026

Upon the motion of Trustee Kate Hare, seconded by Trustee Peter Hahn, the Board approved the RESOLUTION with a roll call vote.

Roll Call Vote:

Kevin Fix	Aye
Kate Hare	Aye
John Yesso	Aye
Matthew Courser	Aye
Peter Hahn	Aye
William Shkurti	Aye
Susan Ralph	Aye

Upper Arlington Public Library Board of Trustees
Upper Arlington, Ohio

CERTIFICATION

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon by the Upper Arlington Public Library Board of Trustees, Upper Arlington, Ohio on the above-noted date.



Lori Piergallini
2028-05-26 19:43 UTC
Lori M. Piergallini, Fiscal Officer
Upper Arlington Public Library
Upper Arlington, Ohio

Operations Committee

No Meeting was had in April

Public Comments

No Public Comment

President's Report

The President had nothing to report.

Adjournment

Trustee John Yesso made a motion to adjourn the meeting. Trustee William Shkurti seconded the motion.

Voting:

Kevin Fix	Aye
Kate Hare	Aye
John Yesso	Aye
Matthew Courser	Aye
Peter Hahn	Aye
William Shkurti	Aye
Susan Ralph	

The meeting was adjourned at 5:32p.m.

Kevin Fix

Kevin Fix
2026-05-26 19:09 UTC Kevin Fix, President

Matthew Courser

Matthew Courser
2026-05-26 14:57 UTC Matthew Courser, Secretary