

QUICK START GUIDE



USING OVERDRIVE ON A DESKTOP TO TRANSFER TO A KINDLE

1. On your computer or device go to <https://clc.overdrive.com>.
2. Sign in by selecting **Sign in** in the upper right hand side of the screen.



3. Search for a title or author in the Search box or do an Advanced Search by clicking in the Search box and then selecting Advanced.



From here you can filter by Subject, Availability, and Format.

4. Choose **Kindle Book** as your format.

To complete the transfer process, follow steps 6-10 of the section: **USING LIBBY TO TRANSFER TO A KINDLE**

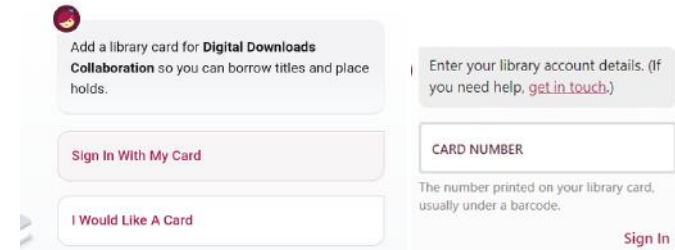
INSTALLING LIBBY APP ON KINDLE FIRE (Libby Books & Audiobooks)

1. Go to Amazon Appstore on your Kindle Fire.
2. Search for **Libby, by OverDrive** and select **Get** or **Download** then **Open**.
3. Once Libby is installed follow instructions in the **Libby Quick Start Guide**.

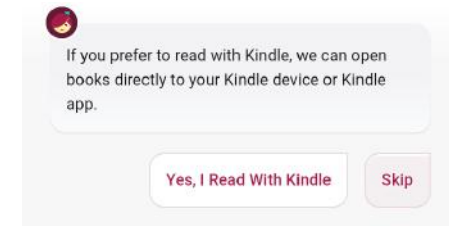
USING LIBBY TO TRANSFER TO A KINDLE PAPERWHITE

On your computer or mobile device web browser go to <https://libbyapp.com/library/clc> or download the **Libby App** to your Apple or Android device.

1. Tap *Yes, I Have A Library Card*.
2. Tap *Search For A Library* and then search for the *Upper Arlington Public Library*.
3. Tap **Sign in With My Card** and then select *Upper Arlington Public Library* from the list of libraries.



4. Select **Yes, I Read with Kindle**.

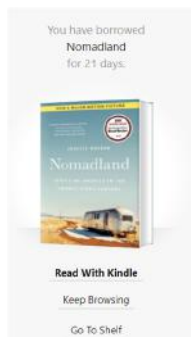


5. Browse or search for a book or author you want to read in the Libby App using the Navigation footer.

- Tap to search for titles.
- Tap to open the library collection you were most recently browsing.
- Tap to see your loans, holds, and tags for all your libraries.
- Tap to create tags for titles.

6. Once you've chosen a title select **Borrow**.

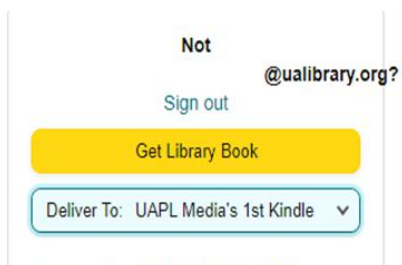
8. Select **Read with Kindle** to redirect to Amazon.



9. Sign into your Amazon account with your email address and password.

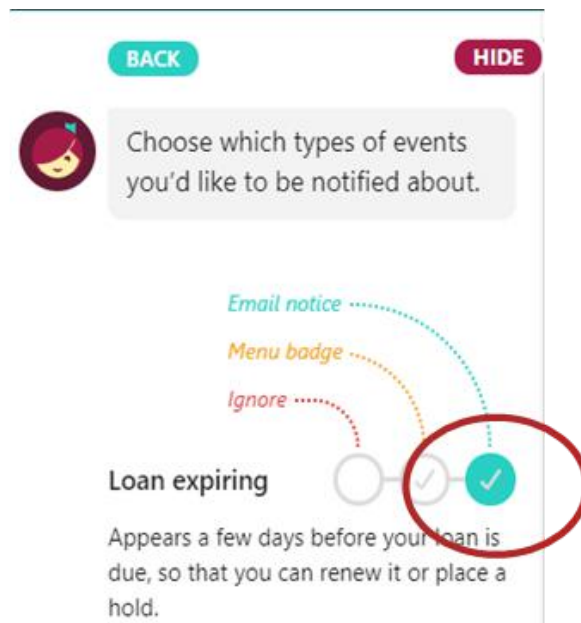


10. Confirm that you are delivering to the correct Kindle device. If you are, click **Get Library Book**.



Set Email Notification Preferences

- Open the Libby menu by clicking on the Libby icon in the footer of the screen.
- Click on Settings, then select **Manage Notifications**.
- To receive email notifications about available holds, expiring loans, and other Libby events, check the green Email Notice button for each event.
- At the bottom of the notification list, click Fix This to specify an email address for notifications.
- Enter the email address, then click **Next**.



- Titles are automatically returned at the end of the lending period. No late fees!
- Check out up to 25 titles at a time.
- Borrow titles for up to 21 days.

Returning books from your Amazon account:

- Sign into your Amazon account.
- Tap on the icon of a person next or your name on the top right side of your screen.
- Under your Account tap on *See All account* and under the heading Account Settings tap on *Content Library*. You will see a list of your Digital content under *Books*
- Select the title you want to return and select **RETURN THIS BOOK**. This will remove the title from your Amazon .

NEED MORE HELP?

REQUEST TECH HELP

We provide 1-on-1 in-person appointments with staff in our Adult Department for help with UAPL's free digital resources and with basic Apple and Android orientations.

Go to <https://www.ualibrary.org/tech-help/> and select



or give us a call at (614) 486-9621 and press 1 for the Adult Department..

Make sure your Kindle is on and connected to WIFI. The book will deliver wirelessly to your Kindle library the next time your device syncs to your Amazon account.