

INSTALL NEW APPS

GOOGLE PLAY STORE



Tap on the Google Play Store icon to get started.

1. Tap the **Search** bar at the top of the Google Play screen

Search for apps & games

2. Type in the name of the app you want to find. Tap the app's name when you see it in your search results.

< tik

tiktok

3. On the results page, tap **Install** next to the app. You will see "install" for free apps only; paid apps will display their prices. *You will need to have a payment method on file for your Google account to purchase apps or other media in the Play Store.*

TikTok
TikTok Pte. Ltd.
Contains ads - In-app purchases

Install

4. After the installation process is over, tap **Open** to start using the app.

Open

Newly installed apps will also appear on your device home screen.

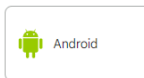
NEED MORE HELP?

GOOGLE SUPPORT

Google Support is available online. For general support, visit

<https://support.google.com/>

Click on the **Android icon** to find Android-specific help articles.



FREE ONLINE RESOURCES & TUTORIALS

The staff of the Media Services Department have compiled online resources for mobile device users: these include links to device manuals and free articles and tutorials for new Android users. Find our Mobile Device guide at this link:

<https://www.ualibrary.org/mediasrvc/guides/using-mobile-devices>

BOOK A LIBRARIAN

The Media Services Department also provides 1-on-1 phone or in-person appointments with staff at our Tremont Road Library. Get help with UAPL's free digital resources and with Android and Apple device orientations.

Schedule an appointment by calling (614) 486-9621, then press 1 for Media Services.

UA Upper Arlington Public Library
PL Explore. Gather. Grow.

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ANDROID



SMARTPHONES & TABLETS

SETTINGS APP



What is the **Settings App**?

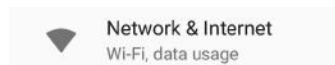
Settings control how your device behaves: everything from your Google account to notifications from your apps.

Important things you can do in **Settings**:

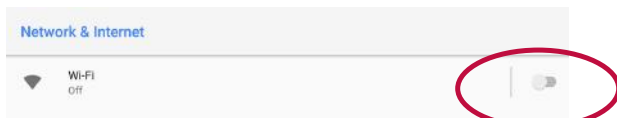
- Connect to local Wi-Fi networks
- Update your device software
- Manage your device storage
- Set up phone PINs and fingerprint ID
- Set up notifications about calls, messages, and emails
- Set up accessibility features
- Uninstall apps

Connect to Wi-Fi:

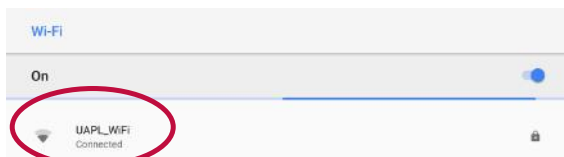
1. Open the **Settings** App
2. Tap the menu option for **Network & Internet**. *The name for this option may vary depending on the device.*



If the toggle for Wi-Fi is gray, your Wi-Fi connection is turned off. Tap the toggle to turn on your Wi-Fi connection.



3. Tap on a network's name to join and connect.



PHONE APP



VOICE CALLING

*Only available for smartphones.
Tap the Phone icon on your device to get started.*

The Phone app layout will differ depending on your device manufacturer. The image shown below is the Phone app layout for a Samsung Galaxy phone.



1. Tap **Keypad** to dial phone numbers manually
2. Tap **Recents** to see who has called you, and to return calls to a specific number
3. Tap **Contacts** to add people's names and phone numbers to your contact list. You can also dial contacts directly from this list.



Your Android's Phone app phone may include a **Voicemail** icon or have a separate Voicemail app. Use this button or app to dial Voicemail directly and listen to your messages.

MESSAGES APP



SEND TEXT MESSAGES

*Only available for smartphones
Tap the Messages icon to get started.*

Android smartphones also include text messaging capabilities: send and receive text messages to and from your contacts.

1. Tap **Compose** .
2. Tap the "To" field and enter the phone number of the person you would like to message. *Your keyboard will automatically appear on screen when you tap on a field where you can enter text or numbers.*
3. If your recipient is saved in your Contacts, you can start typing their name, then tap on their name to add them to the message.
4. Tap the message box.
5. Type your message.
6. When you're done, tap **Send**. ➤

- To read a message that you received, tap the Messages app, and review the list of messages.
- Tap on any message to open it, read the details, and/or reply to it.
- Unread messages will appear in **bold** on the list of messages.