How to Change the Pickup Location for Items You've Already Requested
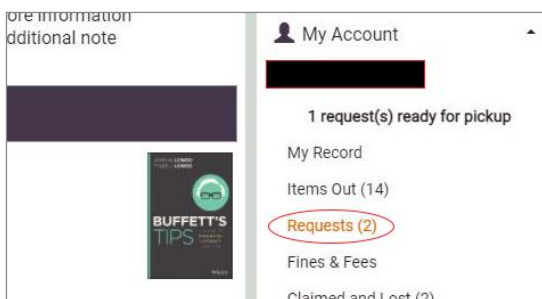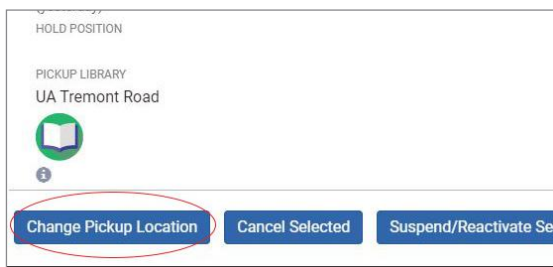
Note: Use this process only for items that are not yet ready for pickup.

1 Log into your account at https://myaccount.ualibrary.org.

2 Click **Requests** in the column on the right.

3 This screen shows the current requested location. Check the box of the items you want to change and click the blue **Change Pickup Location** button.

4 Use the dropdown menu to change your location and click **Submit**. UA options include UA Tremont Road, UA Lane Road and UA Miller Park.