



Excel 2016: Resources

Microsoft Support: Office Help & Training: <https://support.microsoft.com/en-us/office>

Excel Support: <https://support.microsoft.com/en-us/excel>

Resources for techniques shown in this video:

- [Drop-down lists](#)
- [Pivot tables](#)
- [VLOOKUP](#)
- [Auto Fill](#)
- [Text to Columns](#)
- [Transpose Rows and Columns](#)
- [Conditional Formatting](#)
- [Keyboard Shortcuts](#)

Online Tutorials available through the Upper Arlington Public Library Reference Department

<https://www.ualibrary.org/referencesrvc/guides/online-learning>

Please note: an Upper Arlington Public Library card is required to use these resources.

- **Lynda.com:**
- [Learning Excel 2016](#) | [Excel Tips Weekly](#) | [All Excel Training Tutorials](#)
- **Testing and Education Reference Center:**
- [Learn Excel in 30 Minutes](#) | [Comprehensive Excel Tutorial](#)

Free Online Resources and Tutorials

- **Ohio Means Jobs: Assessment and Training Center**
- [Business Software Skills: Microsoft Office 365](#) (Includes Excel tutorial)
- **GCFLearn Free:**
- [Excel Tutorials](#)

Contact us with your questions!

Visit us online for additional resources: media.ualibrary.org

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